



## **NMC Facility Resident Acknowledgement**

As an NMC Facility Resident, you agree to follow the direction of the NMC CEO and abide by NMC's [Workplace Policies](#).

### **Terms of Access**

Residents are subject to the administrative and technical supervision and control of the NMC and will comply with all applicable policies of the NMC governing use of the facility. NMC policies govern safety, operating and health-physics procedures, environment protection, protection of information, hours of work and workplace conduct.

Residents do not receive NMC salary, benefits or other compensation. Residents do not qualify for NMC workers' compensation benefits. They must carry medical insurance to cover medical expenses for any injuries you may incur while working in the laboratory.

The NMC may, without prejudice to any other legal or contractual rights, issue an order stopping all or any part of a Resident's activities at the NMC at any time for any reason.

### **Access to the NMC Network**

NMC provides limited Internet access to all visitors on an open guest network. NMC also provides Residents access to a private network with higher bandwidth Internet service and printer/scanner capabilities. Any computer that will connect to NMC's private networks must be registered with the NMC; NMC will require identifying information like MAC addresses and basic system information.

NMC provides full support for Internet and printing services on the private network if it has NMC root/administrative access to the computer. If NMC does not have root/administrative access, NMC provides Residents with the information necessary to access NMC printing and Internet services. NMC does not provide support for computers without having root/administrative access.

Residents may require special computing services. The Project Task Statement (PTS) should be submitted through an NMC Admin that includes any such special requirements. NMC approves computing requirements beyond the basic services described above on a case-by-case basis. Approval depends on research priorities and available resources.



Residents may be permitted by the NMC to furnish equipment, tooling, or test apparatus necessary to assist in the performance of their own work at the NMC. Unless otherwise agreed through a Property Loan agreement or other mechanism, such items shall remain the responsibility of Resident. Resident shall be responsible for maintenance of such equipment. [Equipment Transfer Form](#) must be approved by the NMC prior to transfer of the equipment to the NMC facility.

NMC will have no responsibility for Resident's property in the NMC other than loss or damage caused by willful misconduct or gross negligence of NMC employees.

Resident will remove their equipment within 60 days of the termination of residency.

Certain equipment may be loaned to the NMC to be managed by the NMC. The maintenance, liability, inventory and disposal of such equipment shall be governed by the terms of the loan agreement.

### **Materials**

Residents may bring materials and supplies consistent with the terms of the current Access or other Agreement for the Resident's work in the NMC facility. Residents need to notify NMC of their intention to move any materials and supplies into NMC facilities. This does not apply to individual quantities of office material and supplies. If you are removing materials from another work location, you must follow the policies for removing materials from that location. NMC will require certain materials to be managed per NMC procedures and controls and the safety program. Transfer of materials to NMC facilities must be requested via email to [research@newmexicoconsortium.org](mailto:research@newmexicoconsortium.org).

Residents are not permitted to remove any materials or supplies that belong to the NMC from the NMC facilities. This does not apply to individual quantities of office material and supplies.

Resident acknowledges that any materials supplied for work in the NMC facility may be damaged, consumed or lost.

### **Hosting Privileges**

The NMC encourages Residents to invite collaborators for short-term visits in support of approved activities subject to NMC policies. Collaborative visits require prior approval by the NMC. Residents should request approval by sending an e-mail to [research@newmexicoconsortium.org](mailto:research@newmexicoconsortium.org) with the name of the visitors, their citizenship and the technical scope of the activity. NMC may approve visits of up to one month depending on



research priorities and available resources.

Resident Name: \_\_\_\_\_

Resident Signature: \_\_\_\_\_ Date: \_\_\_\_\_