New Mexico CONSORTIUM

NMC SHIPPING REQUEST FORM

Rev. 031326

I. REQUESTOR INFORMATION

1. Name:
2. Email:
3. Position at NMC:

II. PROJECT INFORMATION

1. Sponsored Project Title:
2. Funding Source:
3. PI/Supervisor:
4. Cost Code:

III. RECIPIENT INFORMATION

1. Name:
2. Email:
3. Ultimate Consignee / End User (if different):
4. Institution:
5. Mailing Address:

IV. SHIPMENT DETAILS

1. Description of Item(s):
2. Quantity:
3. Estimated Value ($):
4. Reason for Shipment:
5. Shipping NMC-owned or Government-furnished Property? ☐ Yes ☐ No

   If yes, provide the NMC inventory number:
6. End Use of Item(s):

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V. EXPORT CONTROL SCREENING

1. Sending outside the U.S? ☐ No ☐ Yes (If yes, provide details here, use additional sheets of paper as necessary):
2. Sending within U.S. for use by non-U.S. person? ☐ No ☐ Yes (If yes, provide details here, use additional sheets of paper as necessary):
3. Will technical data/software be shared? ☐ No ☐ Yes (If yes, provide details here, use additional sheets of paper as necessary):
4. Can the item be commercially purchased? ☐ No ☐ Yes (If yes, provide details here, use additional sheets of paper as necessary):
5. Suspected military/defense-related use? ☐ No ☐ Yes (If yes, provide details here, use additional sheets of paper as necessary):
6. Will end user re-export the item or its parts? ☐ No ☐ Yes (If yes, provide details here, use additional sheets of paper as necessary):
7. Has the item been classified under the U.S. Munitions List (USML) pursuant to the International Traffic in Arms Regulations (ITAR)? ☐ Yes ☐ No (If yes, provide the specific USML category and paragraph citation):
8. Is this item subject to the Export Administration Regulations (EAR)? ☐ Yes ☐ No If yes, provide the applicable Export Control Classification Number (ECCN): If classified as EAR99, indicate here:
9. If you answered Yes to question(s)7 and/or 8, has the recipient been formally notified in writing of the applicable export control classification and restrictions? ☐N/A ☐No ☐ Yes (If yes, provide details, including the notification date):

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VI. ADDITIONAL COMPLIANCE INFORMATION

1. Shipment includes (check what's applicable):

☐ Hazardous materials

☐ Biological materials

☐ Chemicals

☐ Encryption software

☐ Technical data

☐ None of the above

2. Is a Material Transfer Agreement (MTA), NDA, or other agreement in place?
   ☐ Yes ☐ No If yes, attach documentation.

VII. CERTIFICATIONS

By signing below, I certify that the information provided above is accurate and complete to the best of my knowledge.

Requestor Signature:

Date: