Rev. 040126

Policy/Training Acknowledgement Form

Please review the policies listed below, check all items that apply to you after completing your review and any required training, and sign the affirmation at the bottom of this form. Copies of the policies can be found at https://newmexicoconsortium.org/inside-nmc/policies-guidelines/

Name:

Current Agreement with NMC

Agreement Term: Start Date End Date

Project Title:

I. Everyone

- ☐ Drug Free Workplace Policy
- ☐ Travel Reimbursement Policy, including refunds, credits and excess reimbursements
- ☐ Accountable Plan
- ☐ Cell Phone Policy
- ☐ Conflict of Interest and Commitment (COI) Policy
- ☐ Export Control
- ☐ IT policy

II. NMC Employees only

- ☐ Employee Manual, https://newmexicoconsortium.org/wp-content/uploads/2024/04/EE-Manual_040224-.pdf
- ☐ Intellectual Property Policy (Researchers, Postdocs and Students only)

III. Researchers, including Postdocs and Students (NMC Employees, JAs, JA Team Members, Affiliates)

- ☐ Workplace Policies
- ☐ Research Integrity Policy
- ☐ Responsible and Ethical Conduct of Research Policy (RECR)
- ☐ Indirect Cost Recovery Policy
- ☐ Controlled Unclassified Information (CUI) Training (https://www.archives.gov/cui/training.html)

IV. Affirmation

By undersigning I acknowledge that I have taken the marked training and read and understood the marked policies and agree to comply with all terms of the policies.

Printed Name:

Signature:

Date:

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